

GHR TERMS AND CONDITIONS

Please carefully read through the following terms under which the application process and provision of accommodation operate and are offered. If you have any queries, please contact the Accommodation Team via accommodation@ghr.ie or +353-1-4163320.

Please do not proceed with this application unless you fully understand and agree to abide by the terms herein and as set out in the Lease Agreement and Price sheet (both of which are available at www.ghr.ie).

You personally must complete the Application Form in order to apply to stay in GHR. It is very important that you review, understand and agree to the terms as the Applicant. Nobody can apply on your behalf.

Please make sure to fill in all details correctly: e.g. date of birth, home address, email address, room type, room share - please make sure to name your pals that you would like to share with and get them to name you in their applications in the Room Share section (we can not guarantee who your roommates will be), etc.

1. As part of the application process, you will be required to pay an Application Fee (typically €300). The Application Fee is non-refundable in the event of cancellation, change of mind, non-arrival, etc. by the Applicant. As a result, GHR advises all Applicants to make certain of their choice of accommodation and educational institution before paying this fee.

2. If an application is unsuccessful e.g. GHR is unable to offer the requested room type for the requested period; the Application Fee shall be refunded (less any transaction charges).

3. If an application is successful, the Application Fee becomes the Security Deposit (as defined in the Lease Agreement) and is separate to the Accommodation Fee (as defined in the Lease Agreement and Price Sheet).

4. Applicants, dependant on their Leaving Certificate results, who have specified a place in a Dublin college as their 1st choice in their CAO application, should be aware that if they subsequently do not receive a corresponding 1st choice in the 1st round CAO offer, they may make a submission to GHR for a "CAO credit". To apply for this, the Applicant must email accommodation@ghr.ie within 48 hours of the 1st round CAO offer issue, providing written proof that they did not get an offer of their 1st choice college in Dublin. If the submission meets the criteria, GHR shall refund the Applicant's monies (less any transaction charges) within 7 working days of receipt of the submission.

Submissions received after this timeframe will not be considered and shall result in the loss of all monies paid by the Applicant.

5. If you are dependent on a visa to study in Ireland and are refused it you must provide written proof of same within 48 hours and at least 1 week before the Academic Term commences to accommodation@ghr.ie so the Accommodation Office may assess your eligibility for a credit subject to a suitable replacement (see 8c)

6. Accommodation is subject to availability and cannot be secured until payment of the Accommodation Fees is received. The spaces are sold on a **first come first served basis**.

7. Payment can be made by Bank Transfer, Cheque, Postal Order, Debit Card or Credit Card. If payment is made by Bank Transfer, all resulting foreign exchange banking and 3rd party charges will be the responsibility of the Applicant. If you proceed with this application you will be emailed further details on how to make payment.

8a. Applications are for the entire Lease Agreement duration. Successful Applicants are responsible for paying all the rental and utility charges i.e. the Accommodation Fee for the entire duration of the Lease Agreement e.g. in the event a Resident, having applied for the full Academic Year (September to June), fails to pay the 2nd instalment by the specified payment date as per Price Sheet, typically by 1st December (in the year of the Lease Agreement start date) they will have their Lease Agreement terminated – this means expulsion from GHR, typically with 7 days' notice, and loss of all monies paid including the Security Deposit

Legal proceedings may ensue to recover all monies due under the Lease Agreement.

Full payment for the full Academic Year i.e. September to June should be made before the date specified in the Price Sheet in order to be considered for a Full Payment Discount (there are a finite number of discounts so early payment is advised). Applicants for the full Academic Year may opt to pay in two instalments. The first instalment must be paid as early as possible either before or at the start of the summer to be in with a chance of securing accommodation in GHR. The 2nd instalment must be paid by the specified date as per Price Sheet, typically by 1st December (in the year of the Lease Agreement start date). This rule does not apply to Summer Term. Single Semester accommodation is **available to students from partner institutions of Griffith College only if their course is one semester** (they would need to provide the proof which will be verified).

Standard Single and Single Ensuite Rooms are only available for full Academic Year term.

8b. No refund of Application and Accommodation Fees paid will be made in the event of non arrival after the Lease Agreement term started. The Resident has the option to provide a replacement Resident, to whom his/her Lease Agreement shall be assigned, to mitigate their financial loss. The replacement Resident must be deemed suitable by the GHR and make full payment of the Application and Accommodation Fees for the remainder of the Lease Agreement term, at least 1 week in advance of their proposed arrival date. If the replacement criteria are met, the GHR will refund to the Resident a sum of Accommodation Fee equivalent to the Accommodation Fee received from the replacement Resident.

8c. Application and Accommodation Fees paid will be refunded in the event of non arrival before the Lease Agreement term started on the condition that the Resident provides a replacement Resident, to whom his/her Lease Agreement shall be assigned, to mitigate their financial loss. The replacement Resident must be deemed suitable by the GHR and make full payment of the Application and Accommodation Fees for the remainder of the Lease Agreement term, at least 1 week in advance of their proposed arrival date. If the replacement criteria are met, the GHR will refund to the Resident a sum of Accommodation Fee equivalent to the Accommodation Fee received from the replacement Resident.

8d. No refund of Application and Accommodation Fees paid will be made in the event of early vacation. The Resident has the option to provide a replacement Resident, to whom his/her Lease Agreement shall be assigned, to mitigate their financial loss. The replacement Resident must be

deemed suitable by the GHR and make full payment of the Application and Accommodation Fees for the remainder of the Lease Agreement term, at least 1 week in advance of their proposed arrival date. If the replacement criteria are met, the GHR will refund to the Resident a sum of Accommodation Fee equivalent to the Accommodation Fee received from the replacement Resident. 8e. No refund of Application and Accommodation Fees paid will be made in the event of terminating the Lease Agreement (e.g. eviction). The Resident has the option to provide a replacement Resident, to whom his/her Lease Agreement shall be assigned, to mitigate their financial loss. The replacement Resident must be deemed suitable by the GHR and make full payment of the Application and Accommodation Fees for the remainder of the Lease Agreement term, at least 1 week in advance of their proposed arrival date. If the replacement criteria are met, the GHR will refund to the Resident a sum of Accommodation Fee equivalent to the Accommodation Fee received from the replacement Resident.

9. If the payments which are to be refunded were made by credit/debit card, the same card will be refunded. If they were made by the bank transfer/cheque, the refund will be transferred to the bank account.

At Griffith Halls of Residence (GHR) our primary concern is for the safety and comfort of all our Residents and staff. Residents are required to abide the House Rules and Regulations of the facility, which are stated in the Lease Agreement and corresponding Code of Conduct and Disciplinary Documents (available at www.ghr.ie). Failure to do so shall result in disciplinary action up to and including Termination of the Lease Agreement. Termination of the Lease Agreement means expulsion from GHR, typically with 7 days' notice and loss of all monies paid (including the Security Deposit). Please familiarise yourself with these documents in the Important Document section of the Website, www.ghr.ie.

Please do not proceed with this application unless you familiarise yourself with these terms, understand them and are in agreement with them and their consequences.

Successful Applicants will also be required to sign a Lease Agreement, in advance of moving in, agreeing to abide by these terms. This document is legally binding and it is advised that Applicants receive legal advice. The Applicant will receive their copy of the Lease Agreement by email in advance of the arrival.

By submitting the application form, you, the Applicant agree to comply with all rules, terms, conditions and agreements as outlined in the Lease Agreement.

GHR is only available to full time students during the Academic Year term (September to June). Applicants must be 18 years or older by the first day of term. GHR is unable to accommodate any Residents under the age of 18 years.

The following list of rules has been compiled to ensure that you are clear on the general rules of GHR. For a full list of terms and rules, please refer to the Lease Agreement in the House Rules section of www.ghr.ie. Any breach of the House Rules may result in a minimum of a €100 fine per Resident(s). Repeated breaches of the Rules and lease may result in further €100 fines per Resident(s) and may

lead to Termination of the Lease Agreement depending on the frequency and severity of the misconduct.

FIRE ALARM: GHR operates a “zero tolerance” approach to any Resident (and/or their Visitor(s)) interfering with smoke detectors or pressing the Red or Yellow fire alarm buttons in the absence of a fire. Such misconduct **will result in the termination of the Lease Agreement of any associated Resident(s)**. Termination of the Lease Agreement means expulsion from GHR and loss of all monies paid.

All Residents must comply with fire and other safety regulations and evacuate/exit the building immediately if a fire alarm sounds and go to the relevant assembly point.

LOCAL LAWS: Residents should familiarise themselves with local laws in Ireland to ensure they are behaving in an appropriate way, e.g. contrary to some other countries, **drug use/possession/in the presence of (including “softer drugs” such as marijuana) is illegal & will result in Termination of the Lease Agreement and the police being notified.**

VISITORS: Visitors are welcome in GHR until **10.30pm** but no later, as this tends to disrupt others. This includes GHR Residents from other apartments; they too should not be in your apartment after 10.30pm. **You are responsible for the actions of your Visitor(s) at all times.** Please accompany them when they are in the GHR complex and/or on the campus and ensure they are aware of and abide by the rules e.g. smoking, fire alarm, etc.

COOKING: When using the cooking facilities, **Residents must give their full attention to their actions and not leave the cooking facilities at any time.** Ensure the room is ventilated (window open, extractor on). Cooking with large quantities of oil is not allowed due to the risk of fire. If you accidentally activate a fire alarm, please turn off the cooking facility and contact the Security staff so they may best assist you.

SMOKING/VAPING: Smoking or Vaping is not allowed anywhere in the accommodation complex e.g. buildings, rooms, corridors or car park. Candles and incense are not allowed in the GHR for safety reasons.

REPORTING ISSUES: **You must distance yourself from any misconduct by immediately reporting** issues/misconduct or damage/interfering with safety equipment, including fire equipment, in your apartment and/or the complex. This can be done by email, by phone or in person at the Accommodation Office, or through our 24 hour/7 day a week Security staff.

CLEANING: Residents are required to keep their personal and communal space within their apartment in a tidy and hygienic manner. Residents are responsible for the correct disposal of their rubbish at the bin station. Residents must ensure bin bags are secure and not leaking before leaving the apartment and must not litter or soil the communal areas of the complex. The bin station is located next to the grey prefab classroom CAV004/side entrance to GHR Block 2B

ACCESS: Access to the campus at night time (between 11pm and 7am) is restricted to pedestrians via the electric gate / pedestrian turnstile (i.e. no vehicles or bicycles). Residents must register for the turnstile at the first available session after their arrival according to the published registration times. Residents are required to bring a completed registration form and photo ID when registering.

RESPECT: Residents **are required to show respect** to their fellow Residents, campus staff and campus property at all times. Residents should follow the instruction of any staff member for safety and security.

KEY FOB: Residents should keep their Key Fob on their person, and not lend this to anyone else. If a Resident should lose a Key Fob they should report this immediately to the Accommodation Office. There is a charge of €30 for each replacement key.

€5,000 FIRE INSURANCE: Residents are liable for any damages due to fire caused by them and/or their Visitors' actions. Residents should ensure they have taken out insurance against damage to GHR property (with respect to fire up to the value of €5,000) in addition to their own personal property. We would advise all Residents to do so as GHR does not take any responsibility for the stolen and/or damaged property.

GUARANTEE FORM: Residents must provide a scan of an appropriately completed Guarantee Form in advance of their arrival date, otherwise they will not be permitted access to GHR.

If any of the above or Lease Agreement terms are unclear or are not agreeable to you, please do not proceed with this application.

By proceeding with this application you confirm you agree with all GHR, Application Form and Lease Agreement Terms and Conditions.